



Town of Granby Youth Service Bureau

YOUTH EMPLOYMENT SERVICE Employer Job Listing

Granby Youth
Services
15C North Granby Rd
Granby, CT 06035

844.5355 voice
844.6646 fax

Date: _____

Employer's Name: _____

Address: _____

Phone: _____

Contact Person: _____

Job Requirements: _____

Number of Employees Needed: _____ Age preference: _____

Date When Needed (include days or hours needed): _____

Additional Comments: _____

one- time job listing

please keep on file as recurring listing

****Please review and sign on reverse side.***

The following information must be read and signed by the employer!!

The Youth Employment Service is:

- A job referral service
- Available to Granby youth ages 11 to 18
- Free of Charge

The Youth Employment Service does not:

- Guarantee job placement
- Commit to filling every job
- Check references of students
- Interview or screen employers
- Set fees
- Provide supervision of the youth at the job site
- Assume any parental responsibilities regarding employment

Employer: I have read and understand the above guidelines. I understand that Granby Youth Service Bureau is a referral service only and is not responsible for any disputes or injuries sustained during employment.

Employer's signature

date

Office use only

Persons Referred To This Job: _____

Date of Follow up With Employer: _____

Employer satisfaction with referral: _____

Was Job Filled: Yes _____ No _____

If No, What Action Was Taken? _____
